

¹[FORM 'A']
(See paragraph 3 of the Appendix)

(Application for refund of CENVAT credit under rule 5 of the CENVAT Credit Rules, 2004)

(Refund relating to the given period i.e. quarter or month _____)

To

The Deputy Commissioner/ Assistant Commissioner of Central Excise,

Sir,

I/ We have exported, the final products or output services of under mentioned description, value quantity to _____ during the given period. I/We am/are not in a position to utilize the CENVAT credit of duty/service tax taken,-

- (a) on inputs or input services [used in or in relation to] the manufacture of final products cleared for export under bond of letter of undertaking;
- (b) on input or input services [used for] providing output services exported without payment of service tax,

and such credit being allowed under Rule 3 of the CENVAT Credit Rules, 2004, for payment of duty in respect of final products cleared for home consumption or for export on payment of duty or for payment of service tax on output services during the given period. I/We request that refund of such credit for the given period may be granted. The following particulars / enclosures are being provided/ enclosed by me/ us for this purpose.

(A)&(B) Omitted by Notification No.7/2010-CE(N.T), dated 27.2.2010

(C) TOTAL TURNOVER DURING THE GIVEN PERIOD :-

- a. The value of all output services and exempted services provided, including value of services exported.
- b. The value of all excisable and non excisable goods cleared, including the value of goods exported.
- c. The value of bought out goods sold.

(D) ENCLOSURE :-

- a. Copy of the relevant Shipping Bills or Bills of Export duly certified by the Officer of Customs to the effect that the goods have in fact been exported (in case of final products).
- b. Copy of invoices.
- c. Certificate from the bank certifying realization of export proceeds (in case of export of output services).
- d. Relevant extracts of the records maintained under the Central Excise Rules, 2002, the CENVAT Credit Rules, 2004, or the Service Tax Rules, 1994, as the case may be, evidencing taking of CENVAT credit, utilization of such credit in payment of excise duty or service tax and the balance unutilized credit during the given period.

[(DD) The Exporter shall give the details in the following Table:

TABLE

Details of goods/services exported on which refund of CENVAT credit is claimed (Rs. In lakh)											
S. No.	Details of shipping bill/Bill of export/export documents etc.					Details of CENVAT credit on which refund claimed					
(1)	(2)					(3)					
	No.	Date	Date of export order	Goods/ service exported	Quantity and value of goods exported / value of services exported	Invoice No., date and Amount	Name of service provider / supplier of goods	Service tax/ Central Excise Regn. No. of service provider/ supplier of goods	Details of service/ goods provided with classification under Finance Act 1994/Central Excise Tariff	Service Tax/ Central Excise duty payable	Date and details of payment made to service provider

Documents attached to evidence of the amount of service tax paid	Total export during the period for which refund is claimed	Total domestic clearances during the period for which refund is claimed	Total amount of CENVAT claimed as refund
(4)	(5)	(6)	(7)

The table shall be certified by a person authorized by the Board of Directors (in the case of a limited company) or the proprietor or any partner (in case of partnership firm) if the amount of refund claimed is less than Rs.5 lakh in a quarter. In case the refund claim is in excess of Rs. 5 lakh, the Table shall also be certified by the Chartered Accountant who audits the annual accounts of the exporter for the purposes of Companies Act, 1956 (1 of 1956) or the Income Tax Act, 1961), as the case may be.]

(E) AMOUNT OF REFUND CLAIMED :-

(F)

Rs.(in figures and in words) _____

I/we opt for/do not opt for the facility of the refund amount being credited directly in my/our bank account details as furnished below:

- Account Number
- Name of the Bank
- Branch (with address)

I/We certify that the aforesaid particulars are correct and I/We am/are the rightful claimant(s) to the refund of excise duty or service tax, as the case may be, due thereon which may be allowed in my/our favour.

I/We declare that no separate claim for rebate of duties or service tax in respect of excisable materials used in the manufacture of the goods or output service covered by this application has been or will be made under the Customs and the Central Excise Duties Drawback Rules, 1971 or under claim for rebate under the Central Excise Rules, 2002 or the Export of Services Rules, 2005.

I/We declare that we have not filed/ will not file any other claim for refund under Rule 5 for the same quarter or month to which this claim relates.

Signature and full address of the claimant(s)

Refund Order No. _____ Date _____

The claim of Shri/Messrs _____ has been scrutinized with the relevant Shipping Bills or Bills of Export/ Invoices/ Certificate from Bank certifying realization of export proceeds and refund of Rs. _____ (Rupees _____) is sanctioned.

Date _____

Deputy Commissioner/Assistant Commissioner
of Central Excise _____

Forwarded to :-

- d. The Chief Account Officer, Central Excise, for information and necessary action.
- e. The Commissioner of Central Excise _____

Date _____

Deputy / Assistant Commissioner of Central Excise _____

Passed for payment of Rs. _____ (Rupees _____).
The amount is adjustable under Head '0038 – Union Excise Duties – Deducted Refunds/ 0044 – Service tax – Deduct Refunds'.

Date _____

Chief Accounts Officer

Cheque No. _____ dated _____ issued in favour of Shri/ Messrs.
_____ for Rs. _____ (Rupees _____)

Date _____

Chief Accounts Officer

Received Cheque No. _____ dated _____ for Rs. _____ (Rupees _____)

Dated _____

Signature of claimant.]